

AR
Maynard School District
74 Campus Drive
Maynard AR 72444
870-647-2051

District Engagement Plan*

Please read over the updated form closely. Note the new Assurances section allows you to confirm practices that are *required* but do not need further elaboration. In the response fields, please include links to additional information that can help support your story as you answer the guiding questions. At the bottom of this form, you will find guidance on the required documentation upload for Federal Monitoring for 2022-23.

1: Jointly Developed Expectations and Objectives

Describe how the LEA works with parents and families to develop and review relevant plans, policies, and strategies related to engagement, including establishing expectations and objectives.

Guiding Questions

- **1.1:** *How does the LEA involve parents in the development and review of the District Engagement Plan, the School Improvement/Title I Schoolwide/Title I Targeted Assistance Plan and, if applicable, the Comprehensive Support and Improvement and the Targeted Support and Improvement plans?*
[ESSA § 1116(a)(2); A.C.A. § 6-15-1702(a)]
- **1.2:** *What efforts have been made to ensure adequate representation of parents and families of participating children in the process (Title I families)?*
[ESSA § 1116(a)(1)]
- **1.3:** *How has the Engagement Coordinator and/or Committee worked with the School Improvement/District Support Committees in order to incorporate the Engagement Plan into the Schoolwide Plan?*
[ESSA § 1116(a)(2)]
- **1.4:** *What expectations and measurable objectives has the LEA established for meaningful family and community engagement?*
[ESSA § 1116(a)(2)]

The Maynard School District's Parent and Family Engagement Plan (PFE) consists of the requirements as stated in ACT 603 of 2003 and ACT 397 of 2009.

The parents are involved in the development of the district PFE plan, the schoolwide program plan, and support and improvement plans.

The district develops a district parent and family engagement committee (annually) to review and revise the family and community engagement plan and implement parent and family engagement activities as well as disseminate information to the community to promote parental and family engagement in the Title I, Part A Elementary and High School.

The committee will ensure adequate representation of parents and families of participating children in the process:

District Family and Community Engagement Coordinator, Building Family and Community Engagement Coordinators, Building Administrators, Title I Teacher, Title I Parents, and School Board Member.

The district family and community engagement plan will be disseminated by August 1 by filing it in Indistar and posting it on the district website for the 2022-2023 school year.

A child's education is a responsibility shared by the school and family during the entire time the child spends in school.

To support the goal of the schools to educate all students effectively, the schools and parents must work as knowledgeable partners. Although parents are diverse in culture, language, and needs, they are an integral component of a school's ability to provide for the educational success of their children. Engaging parents is essential to improve student achievement. The Maynard School District fosters and supports active parental and family involvement.

The Maynard School District shall invite and encourage all parents at the elementary and high school levels to be a part of the parental and family engagement committee that will meet throughout the school year to assist in planning parental events, supporting the teaching staff and students, fundraising events, improving school-home communication efforts, and increasing positive parental involvement within the school district.

The district parent and family engagement plan and parent-friendly summary will be placed on the district webpage when approved. The summary of the parent and family engagement plan will be placed in the student handbook and the annual student registration packet. The district will require parent signatures acknowledging receipt of the family and community engagement plan.

All parents will be invited and encouraged to attend meetings, volunteer at school, visit the schools, and assist in our parent center.

An annual meeting will be held September 13, 2022 to inform parents of the school's participation in Title I, Part A programs and explain the requirements of the program. Title I, Part A program contacts: Penny Fewins, High School Coordinator; Cindy Flurry, Elementary Coordinator. Contact number 870-647-3500. Any questions regarding Title I, Part A should be directed to the district coordinator, Patricia Rawlings.

The parent and family engagement plan committee will conduct an annual meeting in May to update policy for next year's Title I, Part A program. Patricia Rawlings, Superintendent/District Parent and Family Engagement Coordinator will be the facilitator for this meeting and responsible for this action.

We will incorporate the parent and family engagement plan into the schoolwide plan by keeping parents abreast of what is happening in the district. We will utilize email, Google Classroom, the school website, Remind 101, Class Dojo app, and SchoolMessenger.

Parents will have the opportunity to respond to surveys and attend meetings to give their input on the schoolwide plan. All surveys and meeting minutes will be posted on the school website. The State will be able to access those at nesc.maynard.k12.ar.us.

2: Building Staff Capacity

Describe how the district will support all its Title I schools in planning and implementing effective engagement practices.

Guiding Questions

- **2.1:** *How will the district provide support and technical assistance to all of its Title I schools in planning and implementing effective parent and family engagement practices? This includes*
 - *jointly-developing school engagement plans*
 - *implementing effective parent and family involvement activities*
 - *jointly-developing school-parent compacts**[ESSA § 1116(a)(2)(B)]*
- **2.2:** *How does the LEA build staff capacity to work with parents as equal partners? This may include workshops, conferences, trainings, webinars, and online resources that will be used to ensure ALL school staff are aware of:*
 - *the value and utility of contributions of parents*
 - *how to reach out to, communicate with, and work with parents as equal partners*
 - *how to implement and coordinate parent programs*

- *how to build ties between parents and the school*
[ESSA § 1116(e)(3)]
- **2.3:** *How will the district ensure information related to school and parent programs, meetings, and other activities is provided to parents in a format and in a language that parents can understand (to the extent practicable)?*
 - *How are you ensuring that relevant information is provided in a variety of ways? (For example, paper copies made available, as well as social media posts, website links, parent apps, etc.?)*
[ESSA § 1116(e)(5)]

The district develops a district parent and family engagement committee (annually) to review and revise the family and community engagement plan and implement parent and family engagement activities as well as disseminate information to the community to promote parental and family engagement in the Title I, Part A Elementary and High School.

The Maynard School District will conduct parent and family engagement practices including but not limited to:

school parent night in August, family nights, quarterly rewards ceremonies, intramural events, athletic events, grade level program presentations and activities, Title I meetings, graduation ceremonies, parent/teacher conferences in October and March, Pioneer Days, Book Fair, and trips.

The Maynard School District, and the parents of the students participating in activities, services, and programs funded by Title I, Part A of the Elementary and Secondary Education Act (ESEA) jointly develop the school-parent compact. The compact outlines how the parents, the entire school staff and the students will share the responsibilities for improved students academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the State's highest standards.

Faculty and staff annually receive training in: the value and utility of contributions of parents, how to reach out to, communicate with, and work with parents as equal partners, how to implement and coordinate parent programs, and how to build ties between parents and the school.

The district recognizes that communication between home and school should be regular, two-way, and meaningful.

A newsletter will be published monthly and posted on the district's Facebook page and webpage. Teachers and building administrators will send home news items with the students throughout the school year as needed. The TAC/HAC technology program has been installed in efforts to inform parents of student progress throughout the school year. News articles and announcements will be published in the local newspaper and announced on the local radio stations to promote better communication efforts. The Maynard School District has installed a communication program through the phone system that will enable the school district to work with the parents via telephone and make contacts regarding important information such as school closings, special events, reminders, etc., throughout the school year.

All correspondence will be sent home in a language and form that parents can understand.

To encourage communication with parents the school shall send home a copy of the parent and family engagement plan summary, describing the school's parental involvement program.

The Maynard School District's Parent and Family Engagement Plan will be guided by the evaluation of the parent surveys submitted to all district parents at the October Parent/Teacher Conferences. This survey will assist Parent and Family Engagement Plan Facilitators, Penny Fewins and Cindy Flurry in guiding and creating our program and meeting the changing needs of the students and the district.

The Parental and Family Engagement Plan Facilitators will conduct an annual review of effectiveness of the parental involvement policies and include parental input.

Each participant's role (parent, student, teacher, and school) will be described in the school-parent compact.

Activities planned throughout the school year to encourage parental involvement will be listed in the elementary and high school parent and family engagement plans.

As a system to allow the parents and teachers to communicate in a regular, two way, and meaningful manner with the child's teacher and the school principal, the Maynard School District will:

Email efforts will be utilized to support teacher and parent communication efforts. Phone calls and written communication efforts will be included. The School Reach phone system has been established to support school-home communication. Parent-teacher face to face contacts will be utilized to support student academic, social and behavioral growth.

To encourage communication with parents, the school shall schedule no less than two parent teacher conferences per school year. There will be two parent-teacher conferences held during each school year at the elementary and the high school levels. These conferences will be publicized in the local media, school's website, and notes will be sent home to all parents. The conferences will be held during each semester in order for parents to meet with teachers regarding student progress.

The school may plan and engage in other activities determined by the school to be beneficial to encourage communication with parents.

1. Promote and support responsible parenting, the school shall purchase parenting books, magazines and other informative material regarding responsible parenting through the school library, advertise the current selection, and give parents an opportunity to borrow the materials for review.
2. The district has a room set aside for use as a parent center location. It will house parental involvement equipment and supplies to assist parents in helping with projects, technology, and other educational areas that can support the school system as well as providing an inviting and relaxing working environment for parents and grandparents. Parenting materials are also available in each school building to recruit and recognize parental involvement throughout the district.
3. To help parents in assisting students, the school shall schedule flexible "Parental and Family Engagement Meetings", where parents are given a report on the state of the school and an overview of what students will be learning, how students will be assessed, and what parents should expect for their child's education and how parents can assist and make a difference in his or her child's education.
4. Each year, the school hosts an evening inviting the public to an informative meeting where parents are informed about the school's academic, fiscal, and physical progress. Parenting information is shared to address how the school and family can partner together to help students achieve success during their school years. Reports are sent home throughout the school year that addresses these issues as well. Meetings are held throughout the school year that invites parents to participate in strengthening the partnership between home and school.
5. The Maynard School District coordinates and integrates parental and family engagement strategies with the Arkansas Better Chance Preschool Program and home instruction.
6. To welcome parents in the school, the school shall not have any school policies or procedures that would discourage a parent from visiting the school, specifically including policies requiring parents to pick-up his or her child outside the school building each day and policies prohibiting the parents from visiting a child's classroom during school events. Our school district does not have policies of this kind. We welcome parents anytime to visit our campus, classrooms, and come to our events. We only require that they check in at the office to let us know they are visiting our school. We will follow the CDC guidelines in regard to COVID.
7. Publish a volunteer resource book, listing the interests and availability of volunteers for school staff members' use, specifically including survey parents regarding their interests, so volunteer work will be meaningful. Determine how frequently a volunteer would like to participate, including the option of just one time per year, helping at home, and to match school needs with volunteer interests.
8. Parents are surveyed each May to seek input regarding our school district. This input will be reviewed each summer with the leadership team members to discuss goals and action plans for improvement and continued success.
9. Parents are given a copy of the student handbook that lists the chain of command for resolving parental concerns and questions at the beginning of the school year. Newsletters are sent out throughout the school year as a reminder for parents. An order of operations chart is located on our district website to assist in this matter.
10. Sponsor seminars to inform the parents of high school students about how to be involved in the decisions affecting course selection, career planning, and preparation for post-secondary opportunities.

11. The high school counselor and principal will have regular meetings to assist parents and students with course selection, career planning, and post-secondary opportunities. The counselor will keep parents abreast of post-secondary opportunities as they arise throughout the school year through Internet, home mailings, and personal meetings.
12. The school shall contact alumni from the school to create an alumni advisory commission to provide advice and guidance for school improvement. The Maynard School District has established an alumni commission that provides advice and guidance to the school district as well as support and resources.
13. Each principal has designated a certified staff member for the 2021-2022 school year to serve as building parent facilitators. The district has appointed Patricia Rawlings as the district-wide parent coordinator to work in cooperation with the school facilitators and to guide and lead parenting efforts throughout the district and the community. Each school facilitator will receive a stipend of \$500.00 for their work.
14. All certified staff members, including administrators will receive the required hours for parental involvement professional development training.
15. According to the law, ACT 969, teachers will receive the required (2) hours of professional development in 2022-2023. The administrators will receive (3) hours in addition to the minimum number of hours of professional development training required to enhance understanding of effective parent involvement strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation.
16. The district wide coordinator will enhance the awareness and skills of teachers, pupil service personnel, principals, and staff in reaching out to communicating with, and working with parents as equal partners.
17. Beginning on October 1, 2004, and by each August 1 thereafter, every school district shall review and update the district's parent and family engagement plan and file a copy of the district's parent and family engagement plan with the Department of Education. When approved the plan will be placed on the district website. Beginning in the 2020-2021 school year, the information will be filed by August 1.
18. Provide instruction to parents on how to incorporate developmentally appropriate learning activities in the home environment, including without limitation role play and demonstration by trained volunteers, the use of and access to Department of Education website tools for parents, assistance with nutritional meal planning and preparation, and other strategies or curricula developed or acquired by the school district for at-home parental instruction approved by the Department of Education.
19. Each school district shall provide training at least annually for volunteers who assist in an instructional program for parents.
20. The district parent and family engagement facilitator, along with the school building parent facilitators will provide training for all volunteers who assist in an instructional program.
21. The district will provide access to parents the Department of Education website Tools for Parents located on our district's home page website. Assistance will be provided upon request for parents that need assistance locating parenting resources to enhance their parenting skills.

3: Building Parent Capacity

Describe how the LEA supports parents in helping with their student's academic success.

Guiding Questions

- **3.1:** *How does the LEA provide assistance to parents in understanding the following?*
 - *the challenging State academic standards*
 - *State and local academic assessments*
 - *the requirements of Title I, Part A*

- *how to monitor a child's progress and work with educators to improve the achievement of their children*
[ESSA § 1116(e)(1)]
- **3.2:** *What types of materials and training does the LEA provide to help parents work with their children to improve achievement? This may include:*
 - *literacy training*
 - *technology training, including education about copyright piracy and safe practices*
 - *resources that describe or assist with the child's curriculum*
 - *other activities such as workshops, conferences, online resources like tutorials or webinars, and any equipment or other materials, including parent resource centers*
[ESSA § 1116(e)(2); ESSA § 1116(e)(4)]
- **3.3:** *In what ways does the LEA conduct outreach to ALL Title I, Part A parents and family members (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background)?*
[ESSA § 1116(a)(1)]

The district will provide assistance to parents, as appropriate, in understanding the challenging State academic standards, State and local academic assessments, the requirements of Title I, Part A, and how to monitor a child's progress and work with educators to improve the achievement of their children.

To encourage communication with parents the school shall prepare family kits, appropriate for the age and grade of the child, describing The school's Parent and Family Engagement Plan:

1. The Maynard School District's Parent and Family Engagement Plan will be guided by the evaluation of the parent surveys submitted to all district parents at the October Parent/Teacher Conferences. This survey will assist Parental Involvement Facilitators, Penny Fewins and Cindy Flurry in guiding and creating our program and meeting the changing needs of the students and the district.
2. The Parent and Family Engagement Plan Facilitators will conduct an annual review of effectiveness of the parental involvement policies and include parental input.

The recommended role of the parent, student, teacher, and school:

1. Each participant's role will be described in the school-home compact. Ways for the parents to become involved in the school and his or her child's education
 1. Parent surveys will be sent home for parents to list their desired ways to volunteer.
 2. Parent volunteers may assist with intramural Pee Wee basketball, as allowed due to COVID regulations.
 3. Parents may volunteer to help during School Night in September during Pioneer Days.
 4. Parents may volunteer to help in the Book Fair during the school year, as allowed due to COVID regulations.
 5. Parent volunteers may help with trips, class, or organizational activities held throughout the year, as allowed due to COVID regulations.

Activities planned throughout the school year to encourage parental involvement:

1. Activities will be listed in the elementary and high school parental involvement plans.

A system to allow the parents and teachers to communicate in a regular, two way, and meaningful manner with the child's teacher and the school principal.

1. Email efforts will be utilized to support teacher and parent communication efforts. Phone calls and written communication efforts will be included. The School Reach phone system has been established to support school-home communication. Parent-teacher face to face contacts will be utilized to support student academic, social and behavioral growth.

To encourage communication with parents, the school shall schedule no less than two parent teacher conferences per school year.

- i. There will be two parent-teacher conferences held during each school year at the elementary and the high

school levels. These conferences will be publicized in the local media, school's website, and notes will be sent home to all parents. The conferences will be held during each semester, and will be held after the first six weeks of classes in order for parents to meet with teachers regarding student progress.

ii. The school may plan and engage in other activities determined by the school to be beneficial to encourage communication with parents.

1. Promote and support responsible parenting, the school shall purchase parenting books, magazines and other informative material regarding responsible parenting through the school library, advertise the current selection, and give parents an opportunity to borrow the materials for review.

2. The district has a building for our parent center location. It will house parental involvement equipment and supplies to assist parents in helping with projects, technology, and other educational areas that can support the school system as well as providing an inviting and relaxing working environment for parents and grandparents.

Parenting materials are also available in each school building to recruit and recognize parental involvement throughout the district.

3. To help parents in assisting students, the school shall schedule flexible "Parental and Family Engagement Meetings", where parents are given a report on the state of the school and an overview of what students will be learning, how students will be assessed, and what parents should expect for their children.

4. Each year, the school hosts an evening inviting the public to an informative meeting where parents are informed about the school's academic, fiscal, and physical progress. Parenting information is shared to address how the school and family can partner together to help students achieve success during their school years. Reports are sent home throughout the school year that addresses these issues as well. Meetings are held throughout the school year that invites parents to participate in strengthening the partnership between home and school.

5. The Maynard School District coordinates and integrates parental involvement strategies with the Arkansas Better Chance Preschool Program and home instruction.

6. To welcome parents in the school, the school shall not have any school policies or procedures that would discourage a parent from visiting the school, specifically including policies requiring parents to pick-up his or her child outside the school building each day and policies prohibiting the parents from visiting a child's classroom during school events. Our school district does not have policies of this kind. We welcome parents anytime to visit our campus, classrooms, and come to our events. We only require that they check in at the office to let us know they are visiting our school. We will follow CDC guidelines in regard to COVID.

7. Publish a volunteer resource book, listing the interests and availability of volunteers for school staff members' use, specifically including survey parents regarding their interests, so volunteer work will be meaningful. Determine how frequently a volunteer would like to participate, including the option of just one time per year, helping at home, and to match school needs with volunteer interests.

4: Coordination

Describe how the LEA will coordinate with other organizations, businesses, and community partners to provide additional supports, services, and resources to families that encourage and support parents in more fully participating in the education of their children.

Guiding Questions

- **4.1:** *How does the district coordinate and integrate programs and activities with other Federal, State, and local programs? Some examples include:*
 - *public preschool programs such as Head Start*
 - *organizations/activities to help students transition to elementary, middle, high, and postsecondary schools or careers*
 - *wraparound services that allow families to send their children to school ready and able to focus*

High School principal Cindy Dauck and Elementary principal Lori Steimel will recruit parents to serve on district school improvement committees.

Provide instruction to parents on how to incorporate developmentally appropriate learning activities in the home environment, including without limitation role play and demonstration by trained volunteers, the use of and access to Department of Education website tools for parents, assistance with nutritional meal planning and preparation, and other strategies or curricula developed or acquired by the school district for at-home parental instruction approved by the Department of Education.

Each school district shall provide training at least annually for volunteers who assist in an instructional program for parents.

The district parent facilitator, along with the school building parent facilitators will provide training for all volunteers who assist in an instructional program.

The district will provide access to parents the Department of Education website Tools for Parents located on our district's home page website. Assistance will be provided upon request for parents that need assistance locating parenting resources to enhance their parenting skills.

To take advantage of community resources, the district shall contact alumni from the school to create an alumni advisory commission to provide advice and guidance for school improvement. The Maynard School District has established an alumni commission that provides advice and guidance to the school district as well as support and community resources.

The district will coordinate and integrate parent and family engagement strategies with parent and family engagement strategies under other programs, such as the ABC preschool program.

5: Evaluation and Reservation

Describe how the LEA evaluates the content and effectiveness of its Engagement Program in improving the academic quality of all schools. Describe how the LEA reserves and uses Title I funds for parent and family engagement programs and activities.

Guiding Questions

- **5.1:** *How does the LEA review and approve the Engagement Plan for each school?*
 - *Describe the process used to ensure each school plan is in full compliance with applicable codes.*
[ADE Rules Governing Parental Involvement Section 4.03]
- **5.2:** *What process does the LEA utilize to conduct an evaluation of the content and effectiveness of the Engagement Program?*
 - *Who is responsible?*
 - *When will it be conducted?*
 - *How will parent input be solicited?*
 - *How will it be disseminated?*
 - *Ensure the evaluation of the Engagement Program in Title I schools includes:*
 - *barriers to greater participation by parents (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background)*
 - *the needs of parents and family members to assist with their children's learning, including engaging with school personnel and teachers*
 - *strategies to support successful school and family interactions*
[ESSA § 1116(a)(3)(D)(i-iii); A.C.A. § 6-15-1702(b)(9)]
- **5.3:** *How does the LEA use the findings from the evaluation to develop strategies for more effective engagement and to revise, if necessary, parent and family engagement policies in order to*

improve the academic quality of all schools?

- *How will the findings of the evaluation be shared with families and the community?*

[ESSA § 1116(a)(2)(E)]

- **5.4:** *If The LEA is required to set aside funds for parent and family engagement (as part of receiving a Title I, Part A allocation greater than \$500,000),*

- *How is the LEA spending those funds?*
- *How is the LEA determining the priority of how funds are spent?*
- *Who is involved in determining that?*

[ESSA § 1116(a)(3)(A)]

- **5.5:** *How does the LEA/school provide opportunities for parents and family members to be involved in providing input into how the funds are used? How will the district share the budget for engagement activities and programs with parents and family members?*

[ESSA § 1116(a)(3)(B); ESSA § 1116(a)(3)(C); ESSA § 1116(a)(3)(D)(i-v)]

Our district receives an allocation less than \$500,000 so we are not required to reserve the 1 percent district allocation. We are a school wide Title I program.

To ensure our parents and families are involved in the decisions regarding how funds reserved for parent and family engagement are allotted for parent and family engagement activities they are surveyed each May to seek input regarding our school district. This input will be reviewed each summer with the leadership team members to discuss goals and action plans for improvement and continued success.

To ensure the funded activities and strategies are consistent with the district parent and family engagement policy the Maynard School District shall invite and encourage all parents at the elementary and high school levels to be a part of the parent and family engagement committee that will meet throughout the school year to assist in planning parental events, supporting the teaching staff and students, fundraising events, improving school-home communication efforts, and increasing positive parental involvement within the school district.

Each building facilitator will conduct an annual review of the effectiveness of the family and

community engagement plan in the spring of each school year. This annual review will be prior to the 2022-2023 school year. The annual evaluation will be reviewed to identify the barriers, needs, and strategies for the upcoming school year by each building committee. The building committee will analyze the data to update and review the plan for the following school year. Findings from the evaluation will be used to design evidence-based strategies for more effective parental involvement. Each plan will be approved by the district family and community engagement facilitator. The district family and community engagement committee will meet to review and update the district family and community and engagement plan. The plan will be submitted on Indistar and posted to the school website by August 1, for the 2022-2023 school year.

Parents are given a copy of the student handbook that lists the chain of command for resolving parental concerns and questions at the beginning of the school year. Newsletters are sent out throughout the school year as a reminder for parents. An order of operations chart is located on our district website to assist in this matter.

Sponsor seminars to inform the parents of high school students about how to be involved in the decisions affecting course selection, career planning, and preparation for post-secondary opportunities.

The high school counselor and principal will have regular meetings to assist parents and students with course selection, career planning, and post-secondary opportunities. The counselor will keep parents abreast of postsecondary opportunities as they arise throughout the school year through Internet, home mailings, and personal meetings.

The school shall contact alumni from the school to create an alumni advisory commission to provide advice and guidance for school improvement. The Maynard School District has established an alumni commission that provides advice and guidance to the school district as well as support and resources.

Each principal has designated a certified staff member for the 2022-2023 school year to serve as building parent facilitators. The district has appointed Patricia Rawlings as the district-wide parent coordinator to work in cooperation with the school facilitators and to guide and lead parenting efforts throughout the district and the community. Each school facilitator will receive a stipend of \$500.00 for their work.

All certified staff members, including administrators will receive the required hours for parental involvement

professional development training.

According to the law, ACT 969, teachers will receive the required (2) hours of professional development in 2022-2023. The administrators will receive (3) hours in addition to the minimum number of hours of professional development training required to enhance understanding of effective parent involvement strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation.

The district wide coordinator will enhance the awareness and skills of teachers, pupil service personnel, principals, and staff in reaching out to communicating with, and working with parents as equal partners.

Beginning on October 1, 2004, and by each August 1 thereafter, every school district shall review and update the district's parent and family engagement plan and file a copy of the district's parent and family engagement plan with the Department of Education. When approved the plan will be placed on the district website. Beginning in the 2020-2021 school year, the information will be filed by August 1.

Assurances

Please read the following statements closely. By checking these boxes, the LEA understands the legal requirements and will meet them accordingly.

- ☒ **A.1:** LEA understands that by August 1st annually, it must review and update accordingly the District Engagement Plan.
[A.C.A. § 6-15-1704(a)(1-2)]
- ☒ **A.2:** LEA understands that the District Engagement Plan should be sent to the State for review in Indistar no later than August 1st. If the plan is returned for revisions, those revisions should be made and the plan sent for an additional review within two weeks.
[A.C.A. § 6-15-1704(a)]
- ☒ **A.3:** LEA understands that the District Engagement Plan must be made available to families and the local community on the district website under State Required Information no later than August 1st; if revisions are necessary, the final accepted copy should take its place once available.
[A.C.A. § 6-15-1704(a)]
- ☒ **A.4:** LEA understands that a parent-friendly summary/explanation of the Engagement Plan should be included in the current student handbook.
[A.C.A. § 6-15-1704(a); ADE Rules Governing Parental Involvement Section 3.02]
- ☒ **A.5:** LEA understands its obligation for ensuring professional development requirements related to parent and family engagement are met and that records are maintained accordingly. (2 hours every 4 years with 2022 being a required year)
[A.C.A. § 6-15-1703(a); A.C.A. § 6-17-709; Standards for Accreditation of Arkansas Public Schools and School Districts July 2020 Standard 4-G.1 Professional Development (D/C)]
- ☒ **A.6:** LEA understands its obligation to train all volunteers at least annually and be able to provide proof of that training, if requested.
[A.C.A. § 6-15-1703(b)]
- ☒ **A.7:** LEA understands its obligation to obtain signatures for each parent acknowledging receipt of the District's Engagement Plan summary/explanation.
[A.C.A. § 6-15-1704(a)(3)(B)]
- ☒ **A.8:** LEA understands its obligation to reserve at least 1 percent of its Title I, Part A allocation for engagement purposes should such total allocation amount to \$500,000 or more. Nothing limits LEAs from reserving more than 1 percent of its allocation for engagement purposes.
[ESSA § 1116(a)(3)(A)]
- ☒ **A.9:** LEA understands that all Title I, Part A funded engagement activities and strategies should

remain consistent with all information set forth in this parent and family engagement plan.

[ESSA § 1116(a)(3)(D)]

☑ **A.10:** LEA understands its obligation to submit to the State any comments from parents who deem the schoolwide plan unsatisfactory. These comments can be sent to ade.engagementmatters@ade.arkansas.gov

[ESSA § 1116(b)(4)]

☑ **A.11:** LEA understands its obligation to provide other reasonable support for engagement activities to ensure the effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement.

[ESSA § 1116(e)(14)]

References

State

- [Ark. Code Ann. § 6-15-1701 et seq.](#)
- [Arkansas Department of Education Rules Governing Parental Involvement Plans and Family and Community Engagement](#)

Federal

- [Elementary and Secondary Education Act, as amended by Every Student Succeeds Act, 114 P.L. 95, 20 U.S.C. §§ 6312, 6318, 6320](#)

District/LEA Name:	Maynard School District
District Engagement Coordinator's Name:	Patricia Rawlings
Plan Revision/Submission Date:	May 25, 2022
District Level Reviewer Name, Title:	Patricia Rawlings, Superintendent

Committee Members, Role

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Role (Teacher, Staff, Parent, Student, or Community Member)
Penny	Fewins	High School Parent Facilitator
Cindy	Flurry	Elementary Parent Facilitator
Cindy	Dauck	High School Principal
Lori	Steimel	Elementary Principal
Sarah	Jones	Title I Parent
Amber	Manning	Title I Parent

Committee Members, Role

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Role (Teacher, Staff, Parent, Student, or Community Member)
Stephanie	Cline	Title I Parent
Patricia	Rawlings	District Facilitator

Brittany	Byrd	Board Member
Jeanise	Lawrence	Title I Teacher

(Find additional guidance on the [DESE Parent and Family Engagement Requirements](#) webpage. For any questions about completing this form or meeting legal compliance, please contact the DESE Engagement Unit at ade.engagementmatters@ade.arkansas.gov or 501-371-8051.)

Required Uploads for 2022-23

Monitoring is the regular and systematic examination of a state's administration and implementation of a federal education grant, contract, or cooperative agreement. The monitoring process is designed to assess the degree to which program requirements are being fulfilled. Note: the following boxes are just a portion of the full Federal Monitoring tool. The full list of evidences you should maintain can be found here: <https://dese.ade.arkansas.gov/Offices/public-school-accountability/federal-programs>

☒ I have read and understand that all evidence requested below must be uploaded in the **2022-2023 Engagement** folder in Indistar by October 1, 2022.

<p>The Engagement Plan was developed jointly with parents, agreed upon, and disseminated to parents. ESSA §1116(a)(2)(A) and (b)(1)</p>	<p>Evidence that the LEA involves parents in the development of the Engagement Plan (Provide each of the following two items.)</p> <ul style="list-style-type: none"> - One example of a Committee meeting sign-in sheet that clearly identify parents in attendance and minutes from that committee meeting - One example of other communications such as emails or open-response surveys regarding topics related to the Engagement Plan that verify parent input <p>[Upload this evidence into Indistar in the 2022-2023 Engagement folder by October 1, 2022.]</p> <p>(The following information should already be found on the District website.) Evidence of how the Engagement Plan is disseminated to families and the community</p> <ul style="list-style-type: none"> - Required: posted to district website by August 1st - Required: parent-friendly summary as supplement in student handbooks
<p>LEA ensures the Title I school Engagement</p>	<p>Evidence that each Title I school provides assistance to parents in understanding challenging state academic standards, assessments, and how to monitor students' progress (Provide each of the following two items.)</p> <ul style="list-style-type: none"> - Title I meeting agenda/minutes/slide deck - One example of parent/teacher conference documentation showing how teachers work with families on these topics <p>Evidence that each Title I school provides materials and training to help parents work with their children to improve student achievement. (Provide at least two examples.)</p> <ul style="list-style-type: none"> - Photos of parent resource centers or links to digital resource

Plan has been implemented and that each Title I school has carried out requirements to build parent capacity . ESSA §1116 (e) (1-5,14)	<p>centers</p> <ul style="list-style-type: none"> - Resources posted to the website, LMS, social media, etc. - Recordings or agendas from workshops to address literacy or math strategies - Tutorials/videos posted on website and/or social media - Materials sent home to assist parents with curriculum, assessments, or other concepts that assist with student achievement <p>[Upload above documentation for one Title I school into Indistar in the 2022-2023 Engagement folder by October 1, 2022. LEA should maintain documentation for EACH Title I school at the local level to be available to be uploaded into Indistar at the request of the SEA.]</p>
LEA should use the annual evaluation findings to help improve the Engagement efforts. ESSA §1116 (a)(2)(E)	<p>Evidence the LEA has used the findings from the annual evaluation to design evidence-based strategies for more effective parental engagement and to revise, if necessary, the Engagement policies (Provide at least one example.)</p> <ul style="list-style-type: none"> - Survey results with meeting minutes - Focus group notes/minutes/reports - Written reports indicating how the LEA will respond to the data <p>[Upload this evidence into Indistar in the 2022-2023 Engagement folder by October 1, 2022.]</p>
The LEA's Engagement Plan includes strategies for the inclusion of parents of private school children . ESSA §§1116,1117(a)(1)(B)	LEA must complete the required Affirmations of Consultation with Private Schools form and should have been uploaded to the 2022-2023 Title I folder in Indistar by May 1, 2022.
At the beginning of each school year, the LEA notifies the parents of each student about the right to request information regarding the professional qualifications of the student's classroom teachers and paraprofessionals. ESSA §1112(e)(1)(A-B)	<p>LEA must upload a completed Copy of the Annual Parent Notice: Right to Request Teacher Qualifications into Indistar to the 2022-2023 Engagement folder by October 1, 2022 verifying that parents were informed and received timely notification if their student has been assigned to or taught four or more consecutive weeks by a teacher who does not meet applicable state certification or licensure requirements at the grade level and subject area in which the teacher has been assigned.</p> <p>*Search TransAct ParentNotices for document "TPQ-01" for editable template in 10 languages, if needed.</p>

DESE Reviewer Responses

Section 1 - Jointly Developed Expectations and Outcomes

Comments:

Section 2 - Building Staff Capacity through Training and Technical Assistance

Comments:

Section 3 - Building Parent Capacity

Comments:

Section 4 - Coordination

Comments:

Section 5 - Reservation and Evaluation

Comments: